

# REPORT OF THE HEAD OF DEMOCRATIC SERVICES

Reporting Officer: Head of Democratic Services

## 5.1 URGENT IMPLEMENTATION OF DECISIONS

**RECOMMENDATION:** That the Urgency decisions detailed below be noted.

### Information

1. The Constitution allows a Cabinet or Cabinet Member decision to be implemented before the expiry of the 5 day call-in provided there is agreement from the Chief Executive and the Chairman of the Executive Scrutiny Committee to waive this. All such decisions are to be reported for information only to the next full Council meeting. Any Emergency Contract Decisions, which are ratified by Cabinet, are also reported for information only.
2. Since last reported, the following decisions have been made using emergency, urgency or special urgency rules:

Date of Decision	Nature of Decision	Decision-Maker
15 October 2013	Award of a block contract for the provision of domiciliary care.	Leader of the Council and Chief Executive (Emergency Contract Decision)
30 October 2013	Extension of contracts to support the clearance of void (empty) properties.	Leader of the Council and Cabinet Member for Social Services, Health & Housing (Special Urgency)
4 November 2013	Compensation payment to a tenant in respect of a complaint about outstanding maintenance repairs to the property.	Leader of the Council (Special Urgency)
8 November 2013	Tender acceptance for Cannons Brook Mitigation Works.	Leader of the Council and Cabinet Member for Finance, Property & Business Services (Special Urgency)
21 November 2013	Guidance and Fees in relation to the Scrap Metal Act 2013.	Cabinet (Urgency)
19 December 2013	Delegation of decision-making during the winter season and the joinery contract for Uxbridge Central Library.	Cabinet (Urgency)

BACKGROUND PAPERS: None

## 5.2 MEMBERSHIP OF COUNCIL COMMITTEES 2013/2014

**RECOMMENDATION:** That, upon the nomination of the Conservative Group, Councillor Bridges be appointed to fill the vacancy in the membership of the Major Applications Planning Committee

## 5.3 PROGRAMME OF MEETINGS 2014/15

### Information

1. At the meeting of the Council in September 2013 it was agreed, inter alia, that, subject to confirmation that the date of the local elections would be moved to 22 May 2014, the Annual Council meeting (and associated Whips' Committee) be re-scheduled to 5 June (and 3 June) and the Whips Committee be asked to consider the re-scheduling of the remaining meetings in May 2014 as a part of the Programme of Meetings 2014/15 to be considered by Council in January 2014.
2. It has been confirmed that the Local (and European) elections will be held together on 22 May 2014 and, accordingly Members are asked to consider the Annual Programme of Meetings 2014/15 as attached at Appendix A.

**RECOMMENDATION:** That the timetable of meetings for 2014/15, including a revised programme for May 2013, as set out in Appendix A, be approved and the Head of Democratic Services in consultation with the Chief Whip of the Majority Party be authorised to make any amendments that may be required throughout the course of the year.

Members should note that during the course of the year meeting times and dates of some meetings may change or additional meetings may be called in order for the effective conduct of the council's business.

Background Papers: none

**Programme of Meetings 2014/2015** NB. Times may occasionally vary from those shown in first column

Dates in brackets are reserve dates for the budget process

MEETING (and start time)	May	June	July	Aug'	Sept'	Oct'	Nov'	Dec'	Jan'	Feb'	Mar'	April	May
COUNCIL (7.30pm)		5 (A)	10		11		6		15	19 (26)			7 (A)
CABINET (7pm)		19	24		25	23	20	18	22	12	19	23	21
Central & South Planning Committee (7pm)		12	1, 23	12	3, 23	15	4, 27	16	7, 29	17	11	2, 21	20
North Planning Committee (7pm)	7	24	17	6, 27	16	7, 29	19	9	6, 21	10	5, 24	14	13
Major Applications Committee (6pm)	7	24	17	6, 27	16	7, 29	19	9	6, 21	10	5, 24	14	13
Whips Meeting (5pm)		3	8		9		4		13	17 (24)			5
Pensions Committee (5.30pm)		18			23			10			25		
Investment Strategy Sub-Committee (2pm)		11			9		5			3			
Audit Committee (5pm)		24			25			16			17		
Health & Wellbeing Board (2.30pm)		17			23			11			17		
Health & Wellbeing Board Working Group (dates tbc)													
Domestic Violence Action Forum (2pm)			9			8			7			8	
Domestic Violence Steering Executive (10am)		30			15						23		
Petition Hearings with the Cabinet Member for Planning, Transportation & Recycling (7pm)		18	16		17	15	12	10	21	18	18	15	20
Petition Hearings with the Cabinet Member for Finance, Property & Business Services (7pm)		25			10		5		14	25		22	
Petition Hearings with other Cabinet Members (dates & times tbc)													
Licensing Committee (10am)		18			25				13			16	
Licensing Sub-Committee (dates & times tbc)													
Executive Scrutiny Committee (at the rising of Cabinet)		19	24		25	24	20	18	22	12	19	23	21
Social Services, Housing & Public Health Policy Overview Committee (POC) (7pm)		17	31		9	7	5		21	24	26	22	
Residents' & Environmental Services POC (5.30pm)		26	30		24	16	13		20	25	25	29	
Children, Young People and Learning POC (7pm)		25	29		10	8	26		14	18	18	15	
Corporate Services and Partnerships POC (7.30pm)		26	22		16	14	11		8	3	12	28	
External Services Scrutiny Committee (6pm)		18	15		18	9	18		13	17	17	28	
Hillingdon SACRE (7.30pm)		17					5				10		
Standards Committee (7pm)		16			15			8			9		
Corporate Parenting Board (5pm) (dates tbc)			tbc		tbc		tbc		tbc		tbc		tbc
Registration & Appeals Committee (dates & times tbc)													